

Reynolds School District

2021-2022 Health and Safety Plan

Resource Appendix

The goal of the 2021-2022 Health and Safety Plan is to maintain the integrity of in-person classroom instruction. The academic and social emotional experience for our students is critical and is supported by in-person learning in school. Incorporating a balanced approach by enacting proven mitigation practices will assist in achieving this goal.

Implementing a layered process to maintain in-person instruction and the health and wellbeing of *all* members of our school community will require the cooperation of everybody in our school community.

Please keep in mind that our Health and Safety Plan or procedures may need to be amended in response to local conditions or any changes to CDC, PADOH, PA Department of Education or local clinical recommendations or orders throughout the school year.

Resources used when developing Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)
- [American Academy of Pediatrics](#)

Secondary

Routines:

- **Mask Requirements**
 - The CDC Order to wear masks on transportation units is still in effect. All operators and passengers on school transportation units will be required to wear masks. This order is set to expire in mid September of 2021, but may be extended. While in school, masks are optional for vaccinated individuals. Unvaccinated individuals are strongly encouraged to wear masks when in classrooms and common spaces during the school day, including morning arrival and afternoon dismissal. Masks will remain optional unless otherwise ordered by the CDC, PADOH or other advisories from local clinical practitioners.

- ***To and From school recommendations***
 - Parents will be expected to conduct a self assessment pre-screening (including a temperature check) prior to arriving at school
 - All district staff will be expected to conduct a pre-screening (including a temperature check) prior to arriving at work
 - Create distance between students on school buses when possible. Open windows to improve ventilation when it does not create a safety hazard
 - The district will continue to operate with two separate bus runs for the K-6 building and the 7-12 building to decrease the number of students on any particular bus on any given day
 - Arrival
 - Parent Drop off will continue to use Door F
 - Buses will continue to drop off at Door A

- ***Entering the school building***
 - Staff members will monitor students coming into the building and have students presenting with COVID like symptoms to report to the nurse for further screening.
 - Upon entering the building students will go directly to their lockers and report to homeroom to eliminate large student gatherings
 - Additional homerooms will be created to decrease the number of students in an assigned homeroom and increase student spacing
 - Breakfast will be delivered to homerooms to avoid prolonged breakfast lines
 - Students will eat breakfast in homeroom to increase student distancing while eating
 - Students and Staff who are not vaccinated are recommended to wear masks during school

- ***Hallway travels***
 - Time between classes in the 7-12 building is 3 minutes to reduce congregation
 - Locker assignments will be made in the 7-12 building to provide at least 3 feet spacing when possible
 - One way hallways will be clearly marked and used during transition times where possible
 - Student lockers will be assigned at least 3 feet apart where possible

- ***Classroom expectations***
 - Teachers will operate digital classrooms to reduce the exchange of materials
 - Teachers will follow social distancing guidelines during the instructional cycle when practicable.
 - Nonessential furniture will be removed from the classrooms to maximize student spacing
 - Desks will be faced in the same direction, where possible
 - Activities will be moved outdoors or to large, well-ventilated space during activities when exhalation occurs, such as singing, shouting, band, or sports and exercise

- ***Cafe***
 - Additional eating areas will be created to increase student spacing while eating

- **Gym**
 - Activities will be moved outdoors during activities when increased exhalation occurs such as sports and exercise
 - Students will be permitted to walk in designated hallways in place of participation in the daily physical education activity when possible
 - Gym Locker Rooms will be available for students to change prior to and immediately following physical education classes, students will be required to respect social distancing when changing
- **Use of technology in and out of school**
 - Teachers will operate digital classrooms and post assignments daily in google classroom to enable students to work from home to complete daily assignments and to complete classroom work if they are sick or have to be quarantined
- **After school activities**
 - Limit any nonessential visitors, volunteers, and activities involving external groups or organizations as much as possible
- **Extracurricular activities**

Athletics

- RSD will implement and follow any/all changes made by the P.I.A.A. and/or District 10 if/when they occur
- All coaches and students will be screened for covid symptoms including temperature checks prior to participating in practices/events
- Practices/games will use a staggered schedule when possible to provide time to clean the facilities in between sessions
- Practice/games will use a staggered schedule when possible to isolate individual teams from one another
- Provide separate entry points for visiting teams when possible
- Provide separate seating areas for spectators when possible
- Provide spacing or isolated seating for student athletes from fans at events when possible

All other activity groups

- All advisors and students will be screened for covid symptoms including temperature checks prior to participating in extracurricular events
- Eliminate or decrease nonessential in-person interactions by scheduling virtual meetings when possible (i.e. Google Meet, Zoom)

- **Visitor and meeting protocols**

- Limit any nonessential visitors, volunteers, and activities involving external groups or organizations as much as possible
- Eliminate or decrease nonessential in-person interactions when possible by utilizing appointment-based meetings and schedule virtual meeting (i.e. Google Meet, Zoom)

Academic

- ***Classroom management protocols for mitigation***
 - Teachers will operate digital classrooms as much as possible
 - Eliminate or decrease paper and pencil activities as much as possible
 - Eliminate or decrease shared materials when possible
 - All classrooms will be equipped with hand sanitizer and disinfectant wipes
 - Disinfectant wipes will be available for students/teachers who choose to wipe down their desks

 - ***Instructional practices to mitigate***
 - Additional hand sanitizer stations will be available in common areas
 - Bottle filling stations will be used in place of water fountains
 - Signs will be posted to teach and reinforce handwashing

 - ***Other mitigation strategies***
 - Stagger the use of communal spaces and hallways to promote social distancing
 - Encourage students and staff to cover coughs and sneezes with a tissue and immediately wash their hands after blowing their nose, coughing, or sneezing
 - Adequate supplies will be provided to promote healthy hygiene

 - ***Quarantine readiness and instructional protocols (general ed. and special ed.)***
 - Students will be required to take their chromebooks home each night and will be required to return to school with their charged chromebooks daily to ensure they are prepared for each school day in the building or remotely
 - Teachers will operate digital classrooms and post assignments daily in google classroom to enable students to work from home to complete daily assignments and to complete classroom work if they are sick or have to be quarantined
 - All students will be trained to work in offline mode and will be trained how to sync their chromebooks when they return to working on-line.
 - Teachers will be required to know all of their students who do not have internet access. It will be the teachers responsibility to ensure those students have access to necessary assignments and materials in offline mode or paper-pencil.
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Elementary

- ***Mask Requirements***
 - The CDC Order to wear masks on transportation units is still in effect. All operators and passengers on school transportation units will be required to wear masks. This order is currently set to expire in mid September of 2021, but may be extended. While in school, masks are optional for vaccinated individuals. Unvaccinated individuals are strongly encouraged to wear masks when in classrooms and common spaces during the school day, including morning arrival and afternoon dismissal. Masks will remain optional unless otherwise ordered by the CDC, PADOH or other advisories from local clinical practitioners.

- ***To and From school recommendations***
 - Parents will be expected to conduct a self assessment pre-screening (including a temperature check) prior to arriving at school.
 - All district staff will be expected to conduct a pre-screening (including a temperature check) prior to arriving at work.
 - Distance should be created on school buses when possible. Open windows to improve ventilation when it does not create a safety hazard.
 - The district will continue to operate with two separate bus runs for the K-6 building and the 7-12 building to decrease the number of students on any particular bus on any given day.
 - Arrival
 - Parent Drop off will continue to use Door J.
 - Buses will continue to drop off at Door C with staggered unloading of buses for social distancing.
 - Dismissal
 - Grade levels will be called to buses at dismissal to accommodate for social distancing
 - Parent Pick up -- will continue to use Door J. Students will have a Reynolds Elementary tag on their backpack with a number and parents will have a matching car tag. Students will be dismissed in groups of 6 to vehicles based on parent arrival.

- ***Entering the school building***
 - Staff members will monitor students coming into the building and have students presenting with COVID like symptoms to report to the nurse for further screening.
 - Parents will be expected to conduct a self assessment pre-screening (including a temperature check) prior to arriving at school.
 - All district staff will be expected to conduct a pre-screening (including a temperature check) prior to arriving at work.
 - Students and staff that are not vaccinated are highly recommended to wear masks when in hallways and classrooms during the school day, including morning arrival and afternoon dismissal.
 - Face coverings will be available for students and staff that need or want them.

- ***Hallway travels***
 - One way hallways will be clearly marked and used during transition times where possible.
 - Social distancing signs will be placed throughout the school
 - Teachers will demonstrate modeling with students to remind students of mitigation practices.

- ***Classroom expectations***
 - Students will work with chromebooks and instructional apps daily
 - Examples: Kami, Google Classes: assignments, tasks, posts, Gmail, videos, saving Items, uploading pictures, turning in assignments, etc.
 - Teachers will follow social distancing guidelines during the instructional day when practicable.
 - Paper and pencil materials will be limited.
 - Students will practice social distancing as feasible.

- Hallway traffic will be at a minimum.
 - Restroom breaks for classes will be staggered.
 - Teachers will keep students in the classroom and use alternative communication to get supplies (call or email the office / nurse).
- **Cafe**
 - Lunch / Breakfast options will be at separate stations (grab and go).
 - Students will have assigned seats in the lunch room.
 - Students will sit 3 feet apart while eating (approximately 5 students per table).
 - Lunch will be held in Big Gym, Small Gym, Science Lab, and Library.
- **Gym**
 - Equipment used in gym class will be cleaned after each usage.
 - Grade level activities will vary to promote sanitizing of equipment between student interactions.
 - Activities will be moved outdoors during activities when increased exhalation occurs such as sports and exercise, when possible.
 - Gym classes will be held outside when possible.
 - Recess --
 - When the county has reported cases in the low to moderate range grade levels will be able to interact.
 - When the county has reported cases in the substantial range classes will be self contained at recess.
- **Use of technology in and out of school**
 - Teachers will operate digital classrooms and post assignments daily in Google classroom to enable students to work from home to complete assignments and to complete classroom work if they are sick or have to be quarantined.
- **After school activities**
 - Limit any nonessential visitors, volunteers, and activities involving external groups or organizations as much as possible.
- **Extracurricular activities**
 - Athletics:
 - All students and coaches will be expected to conduct a pre-screening (including a temperature check) prior to arriving at school.
 - Temperature checks will be completed by coaches as students enter the building.
 - Only approved coaches will be permitted to be in the building.
 - Coaches will monitor students in the locker rooms to ensure social distancing.
 - Practice/games will use a staggered schedule when possible to provide time to clean the facilities in between sessions.
 - Practice/games will use a staggered schedule when possible to isolate our individual teams from one another.
 - All other activity groups:
 - All advisors and students will be screened for covid symptoms including temperature checks prior to participating in extracurricular events.
 - Eliminate or decrease nonessential in-person interactions by scheduling virtual meetings when possible (i.e. Google Meet, Zoom).

- **Visitor and meeting protocols**
 - Limit any nonessential visitors, volunteers, and activities involving external groups or organizations as much as possible.
 - Eliminate or decrease nonessential in-person interactions when possible by utilizing appointment-based meetings and schedule virtual meetings (ie/ Google Meet, Zoom).

Academic

- **Classroom management protocols for mitigation**
 - Students will stay in classrooms and teachers will switch rooms as needed.
 - Special classes (Art, Music, Gym, Guidance, Library) will be held in their designated classrooms.
 - Kindergarten and first grade will visit the computer lab once a week
 - Students will have individual supplies / manipulatives as feasible.
 - Desks will be arranged to permit social distancing as feasible.
 - Classroom activities will be adapted to include social distancing (read alouds, morning meeting, etc.).
- **Instructional practices to mitigate**
 - Additional hand sanitizer stations will be available in common areas.
 - Bottle filling stations will be used in place of water fountains.
 - Signs will be posted to teach and reinforce handwashing.
 - Encourage students and staff to cover coughs and sneezes with a tissue and immediately wash their hands after blowing their nose, coughing, or sneezing.
 - Adequate supplies will be provided to promote healthy hygiene.
- **Internal communication**
 - Administration will schedule appointments with staff members through zoom and google meets when feasible.
- **Quarantine readiness and instructional protocols (regular ed and special ed)**
 - Students will be required to take their chromebooks home each night and will be required to return to school with their charged chromebooks daily to ensure they are prepared for each school day in the building or remotely.
 - Teachers will be required to post all assignments in their google classroom to ensure students who are quarantined have access to all assignments remotely.
 - Teachers will be required to know all of their students who do not have internet access. It will be the teacher's responsibility to ensure those students have access to necessary assignments and materials in offline mode or paper-pencil resources.